The "Gisborne Farmers' Market Incorporated"

Health and Safety Policy

Each Individual Market is responsible for ensuring compliance with their obligations under the Health and Safety at Work Act 2015 (the Act) and associated Regulations. This includes, but is not limited to ensuring:

1. The safety of themselves and members of the public around their market.
2. That all gazebos and umbrellas are securely weighted down in preparation for all weather conditions at all times.
3. That all stall holders' goods are displayed safely on a sturdy table or display unit.
4. That any vehicles in the market are safely parked and have the hand brake on.
5. That all extension cords are covered to prevent people tripping over them e.g. where they lay across crossings, paths etc.

Powered site holders must ensure that:

1. A residual current device ("RCD") is to be directly plugged into the power unit, which is then plugged into one complete cord that runs directly to the stall.
2. The stall holder must ensure that all connections are protected from any potential change in the weather i.e. rain.
3. All extension cords must have a current compliance or "Test Tag Label" on them.

Vendors must also ensure compliance with their obligations under Health and Safety at Work Act 2015 (the Act) and associated Regulations. In particular, those vendors that use any kind of cooking equipment at the market must ensure the safety of the public. This will include, but is not limited to ensuring that they:

1. Keep any hot equipment away from the front of the stall, out of reach from the customers.
2. If they are using oil or fat must ensure that this is sheltered from weather elements, such as rain.

3. If they are selling products that are cooked, processed or precooked or pre packed, it is the vendor's responsibility to ensure compliance with any and all legal requirements relating to the sale and advertising of those products. That they familiarise themselves with the whereabouts of the fire extinguisher and first aid box (motorhome). If you are unsure where it is it is your responsibility to ask the market coordinator.

4. If they are using power or any kind of cooking facility are encouraged to have their own safety plan in accordance with the applicable law and regulations.

It is the Markets responsibility to identify hazards and associated risks relating to the operation of their market and to take steps to eliminate or minimise those hazards and risks, for example by identifying those hazards and risks in a risk register which would enable the Market to put any necessary control measure in place.

The Market can request all and any unsafe activities and/or equipment be stopped or that control measures are put in place immediately.

I ..... (name) of .....
have read and agree to the Health and Safety Rules and regulations set out in the Markets Health & Safety Policy.

....
(vendor signature) *(date)*

Please return to:
Gisborne Farmers' Market information stall at the market

or,

Email:
gismarketmanager@gmail.com
cc secgisbornefm@gmail.com